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COMMITTEE:	JOINT OVERVIEW AND SCRUTINY COMMITTEE
DATE:	MONDAY, 24 JULY 2023 9.30 AM
VENUE:	SIR BOBBY ROBSON SUITE, PORTMAN ROAD, IPSWICH, IP1 2DA

Members	
<u>Conservative</u> James Caston Brian Riley	<u>Green Party</u> Terence Carter Leigh Jamieson Janet Pearson
<u>Liberal Democrat</u> Keith Scarff John Whyman	Ross Piper Miles Row Laura Smith
<u>Independent</u> Kathryn Grandon Mary McLaren	

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AGENDA

PART 1

MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC PRESENT

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- 1 **APOLOGIES AND SUBSTITUTES**
- 2 **DECLARATION OF INTERESTS**
- 3 **JOS/23/01 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20 MARCH 2023** 5 - 8
- 4 **TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME**

5 **QUESTIONS BY THE PUBLIC**

To consider questions from and provide answers to members of the public on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedures Rules.

6 **QUESTIONS BY COUNCILLORS**

To consider questions from and provide answers to Councillors on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedure Rules.

7 **JOS/23/02 WESTERN SUFFOLK COMMUNITY SAFETY PARTNERSHIP** 9 - 30

8 **JOS/23/03 FORTHCOMING DECISIONS LIST**

To review the Council's Forthcoming Decisions List and identify any items to be brought before the Overview and Scrutiny Committee.

Please note the most up to date version can be found via the Website:

[BMSDC >> Forthcoming Decisions List](#)

9 **JOS/23/04 OVERVIEW AND SCRUTINY ACTION TRACKER** 31 - 36

10 **JOS/23/05 BABERGH OVERVIEW AND SCRUTINY WORK PLAN** 37 - 38

To agree the Babergh Overview and Scrutiny Work Plan

11 **JOS/23/06 MID SUFFOLK OVERVIEW AND SCRUTINY WORK PLAN** 39 - 40

To agree the Mid Suffolk Overview and Scrutiny Work Plan

Date and Time of next meeting

Please note that the next meeting is scheduled for Monday, 21 August 2023 at 9.30 am.

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Committee Officer, A. Norman on: 01473 296384 or Email: Committees@baberghmidsuffolk.gov.uk

Introduction to Public Meetings

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

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Agenda Item 3

BABERGH AND MID SUFFOLK DISTRICT COUNCILS

Minutes of the meeting of the **JOINT OVERVIEW AND SCRUTINY COMMITTEE** held in the King Edmund Chamber, Endeavour House, 8 Russell Road, Ipswich on Monday, 20 March 2023

PRESENT:

Chair: John Hinton

Councillors:	Melanie Barrett	Terence Carter
	James Caston	Siân Dawson
	Kathryn Grandon	Keith Welham (Co-Chair)
	Robert Lindsay	David Muller
	Adrian Osborne	Keith Scarff

In attendance:

Officers: Director – Operations (ME)
Finance Business Partner (JB)
Corporate Manager – Governance and Civic Office (JR)
Lead Officer – Overview and Scrutiny (AN)

Apologies:

Councillors: Paul Ekpenyong

91 APOLOGIES AND SUBSTITUTIONS

91.1 Apologies were received from Councillor Ekpenyong.

92 DECLARATION OF INTERESTS

92.1 None declared.

93 JOS/22/52 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2023

93.1 It was resolved that the minutes of the meeting held on 20 February 2023 were confirmed and signed as a true record.

94 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME

94.1 None received.

95 QUESTIONS BY THE PUBLIC

95.1 None received.

96 QUESTIONS BY COUNCILLORS

96.1 None received.

97 JOS/22/53 INFORMATION BULLETIN - REVIEW ON CURRENT LEVELS OF UNTREATED SEWAGE DISCHARGES TO WATERS IN BABERGH AND MID SUFFOLK

97.1 Item JOS/22/53 Information Bulletin – Review on Current levels of Untreated Sewage Discharges to Waters in Babergh and Mid Suffolk was deferred from the agenda at the Chair’s discretion.

This item will be considered at the next Joint Overview and Scrutiny Committee meeting which is scheduled for Monday 24th July 2023.

98 JOS/22/54 INFORMATION BULLETIN - A REVIEW OF THE IMPACT OF BRINGING PUBLIC REALM IN HOUSE

98.1 The Director for Operations introduced the Information Bulletin to the Committee outlining before Members the request for the item to come before Joint Overview and Scrutiny Committee during the review of the Housing Revenue Account (2023/24) in January 2023, the insourcing of the Public Realm service from ID Verde, and whether this insourcing was deemed good value for money.

98.2 Councillor Dawson and Councillor Barrett raised issues with the lack of attendance from the appropriate Cabinet Members to answer questions on the item.

98.3 Councillor Caston questioned about vehicle depreciation costs and if vehicles were depreciated to zero or to a point where they could then be sold off. The Finance Business Partner responded that vehicles were depreciated to a zero value.

98.4 Councillor Barrett questioned about the standards of maintenance for areas covered by the Housing Revenue Account (HRA). The Director for Operations responded that there was historic under investing for assets covered by the HRA in direct comparison to those covered by the General Fund and that insourcing the Public Realm service would allow for a higher standard of maintenance to be carried out.

98.5 Councillor Welham questioned if there had been a reduction in general service in comparison to that carried out by ID Verde, the inclusion of any

additional services as recommended by the Committee in 2020, and whether the data being collected was detailed enough for more accurate recharging. The Director for Operations responded that there had been no reduction to the general service as a result of insourcing, that additional services, such as tree surgery, did not have dedicated teams working to deliver them, and that more accurate mapping data was currently being sourced to conduct more accurate recharging.

- 98.6 Councillor Grandon queried about plans for grass cuttings and the different schemes for different types of recreational areas. The Director for Operations responded that grass cutting rounds were currently being reviewed and that the mapping data currently being collected would assist in identifying different areas and creating an appropriate schedule.
- 98.7 Councillor Caston questioned about the possibility of acquiring assets that are used non-frequently that could be shared between multiple local authorities alongside the possibility of privately contracting out assets when they are not in use by the Councils. The Director for Operations responded that there was scope for both possibilities to be explored.
- 98.8 Councillor Barrett queried about road sweeping and the strategy for dealing with roads that are not designated on main routes. The Director for Operations responded that the focus in this area was currently on staff and vehicle resourcing, that roads were swept three times as often now in comparison to work undertaken under the old ID Verde contract, and that improvements would be made to co-ordination, integration, and publishing of networks and routes for public viewing.
- 98.9 Councillor Lindsay questioned about the 23,123m² of grassland now being managed as meadow, what the target was for the total amount of land that would be converted to meadow, and whether there was a communications plan to support the drive to improve biodiversity in our Districts. The Director for Operations responded that a biodiversity action plan was currently being created by the Public Realm team, that signage near meadow areas was being put up, and that there was not a formal goal for the amount of grassland being converted to meadow but that more areas were being looked into.
- 98.10 Councillor Carter queried about the mix of vegetation used in meadow growing and raised issues regarding accessibility of these areas for those with disabilities when certain species of plant were being grown. The Director for Operations responded that bringing the Public Realm service in house allowed for more control over the work being conducted to turn grasslands into meadow and that attention would be given to the species being grown to ensure spaces are accessible to all.
- 98.11 Councillor Barrett questioned if the road sweepers would be operating 5 days a week and if there was liaison between other local authorities regarding maintenance of villages and wards that are located on the boundaries of neighbouring districts. The Director for Operations responded that road sweepers would be operating 5 days a week and that there was some

communication between Suffolk counties regarding maintenance but little between Babergh and Essex based authorities which would be rectified.

98.12 Councillor Welham queried if workshops could be set up between the Suffolk Wildlife Trust, Babergh and Mid Suffolk District Councils, and Parish Councils to communicate the changes to Public Realm and the decisions being undertaken to make improvements to grasslands and increasing biodiversity. The Director for Operations responded that there would be opportunities to improve the communications plan and strengthen the relationship between the District and Parish Councils which would be explored.

98.13 Councillor Grandon raised the need for having different strategies to deal with different types of green areas and requested that a commitment be made to not cut down mature trees in the Districts. The Director for Operations responded that cutting mature trees is not work that would be undertaken and that prevention measures to stop mature trees deteriorating extensively which could result in them being cut down was currently being explored.

98.14 The Information Bulletin was noted.

99 JOS/22/55 OVERVIEW AND SCRUTINY ACTION TRACKER

99.1 Councillor Welham queried the progress on recommendations 1.3, 1.4 and 1.7 for Item JOS/21/25 – Review of Western Suffolk Community Safety Partnership (WSCSP). The Corporate Manager for Governance and Civic Office responded that progress on these recommendations had started and that these will be developed as part of the upcoming Councillor Induction Programme in May and June 2023.

99.2 The Overview and Scrutiny Action Tracker was noted.

The business of the meeting was concluded at 11:05 am.

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Chair

Agenda Item 7

BABERGH DISTRICT COUNCIL and MID SUFFOLK DISTRICT COUNCIL

COMMITTEE: Joint Overview and Scrutiny Committee	REPORT NUMBER: JOS/23/02
FROM: Cllr Derek Davis - Chair of the Western Suffolk CSP Cllr Sarah Mansel – Lead WSCSP member for Mid Suffolk and Vice Chair of the Western Suffolk CSP	DATE OF MEETING: 24/07/2023
OFFICERS: Vicky Moseley – Corporate Manager Communities Rachael Young- Assistant Manager Community Safety	KEY DECISION REF NO. Item No.

REVIEW OF WESTERN SUFFOLK COMMUNITY SAFETY PARTNERSHIP (WSCSP) AND BMSDC WORK ACTIVITY AROUND ANTI-SOCIAL BEHAVIOUR (ASB)

1. PURPOSE OF REPORT

- 1.1 To provide the Overview & Scrutiny Committee with an update on current work and projects completed during 2022/2023. The report is split into part one and part two. Part, one focuses on the work and projects delivered by the Western Suffolk Community Safety Partnership (WSCSP). Members will have a greater understanding of the work of the partnership, how the current priorities are being tackled and the breadth of joint working with the partners of the WSCSP. Part two of the report focuses on the work activity of BMSDC regarding anti-social behaviour (ASB).
- 1.2 Section 19 of the Police and Justice Act requires every local authority to designate a committee to review and scrutinise the activities of crime and disorder partnerships and the activities of its partners. **The committee may examine the activities of partners but only in so far as these relate to the partnership.**

2. OPTIONS CONSIDERED

- 2.1 None.

3. RECOMMENDATIONS

- 3.1 The Overview and Scrutiny Committee considers and discusses the information outlined in the report. Part 1 refers to the Western Suffolk Community Safety Partnership and part 2 the work activity around ASB for BMSDC.

REASON FOR DECISION

For the committee to fulfil its statutory duties under the Crime and Disorder Act 1998, the Police and Justice Act 2006 and the Crime and Disorder Overview and Scrutiny Regulations 2009

4. KEY INFORMATION

- 4.1 Community Safety Partnerships (CSPs) were introduced in 1998 under Section 17 of the Crime and Disorder Act 1998 and amended by the Police Reform Act 2002. A CSP is a statutory body comprising of the following partner organisations: police, local authorities, probation, clinical commissioning group and fire and rescue services. The Western Suffolk Community Safety Partnership (WSCSP) has in addition co-opted on representatives from the Youth Justice Service, Registered Social Landlords, and education.
- 4.2 The WSCSP covers Babergh and Mid Suffolk District areas and West Suffolk Council areas.
- 4.3 Over the past year the partnership has continued to meet and discharge its statutory duties by:
- a. Carrying out an assessment of crime and disorder in the area
 - b. Delivering a three-year plan and action plan to reflect the priorities of the partnership and
 - c. Carrying out Domestic Homicide Reviews.
- 4.4 The partnership has a duty to consider the more strategic overarching issues which are affecting community safety in Western Suffolk. These are issues which may not affect our communities on a day-to-day basis but are a threat to overall safety in Suffolk and undermine families and communities. These are identified through the Strategic Assessment which is an in-depth analysis of crime and disorder across the area and allows the partnership to use practical intelligence led activity to set priorities and allocate resources.
- 4.5 Based on the outcomes of the Strategic Assessment and partnership discussions the following priorities remained the focus for the WSCSP during 2022/23 with the addition of Fraud.

WSCSP Priorities:

- **Hate Crime:** including the identification and support for victims of hate crime, working with partners to raise awareness and continue to build confidence in our communities to report hate crime incidences.
- **Prevent:** as part of the Government's CONTEST strategy to counter terrorism, "prevent" aims to raise awareness within our communities to stop people being drawn into terrorism and ensure they are given appropriate advice and support at an early stage.

- **Violence against Women and Girls:** This priority includes actions to address domestic abuse, sexual violence, modern day slavery and sexual exploitation.
- **Modern Slavery:** Modern slavery is a serious crime being committed across the UK in which victims are exploited for someone else's gain. It can take many forms including trafficking of people, forced labour and servitude.
- **Criminal Exploitation:** including supporting victims, engaging with communities, agreeing an awareness and training programme, tackling drug dealing and supply, safeguarding adults at risk and young people being criminally exploited.
- **Fraud:** This priority includes actions to address Fraud. Fraud is an act of intentional deception designed to exploit a victim; this could include financial or personal gain.

4.6 In addition to the above priority areas that comprise the CSP action plan, the partnership maintains a close focus on anti-social behaviour (ASB); ensuring that the partnership continues to monitor ASB activity across the Western Area and Domestic Homicide Reviews; ensuring the WSCSP continues to carry out effective reviews, develop appropriate action plans and shares learning across organisations in Suffolk.

4.7 A review of the WSCSP action plan was completed in June 2022 and following discussions with statutory partners the plan was updated and formally agreed by the members.

4.8 The WSCSP Action Plan (Appendix 1) sets out how it will address local priorities to reduce crime and disorder across the area.

5. PROGRESS AGAINST PRIORITIES

Hate Crime

5.1 A hate crime is defined as any criminal offence which is perceived, by the victim or any other person, to be motivated by hostility or prejudice based on a person's actual or perceived:

- a. race
- b. religion or belief
- c. physical or sensory disability
- d. learning disability or mental health
- e. age
- f. gender

- g. sexual orientation
- h. gender identity

- 5.2 In October 2022 WSCSP and BMSDC supported the National Hate Crime Awareness Week, giving us an opportunity to raise awareness of what hate crime is, how it effects individuals and communities, encourage reporting and promoting the support networks that exist in Suffolk. The week of action had a specific focus on individuals who do not realise they are victims of hate crime.
- 5.3 As part of the week re-assurance visits were made to specific businesses who have suffered repeat incidences of hate crime. A new poster designed by Suffolk Police was created and distributed during the week to encourage reporting of incidents and strengthen zero tolerance for hate along with the launch of a newly updated leaflet for the general public.
- 5.4 Encouraging people to report hate crime and encouraging people to seek help has been a priority for the WSCSP and BMSDC for some time. BMSDC continued to upskill staff through the delivery of lunch and learn sessions to assist with raising awareness of hate crime and how to report it.
- 5.5 Suffolk Constabulary and Suffolk County Council launched the third Suffolk HOPE awards during National Hate Crime Awareness Week (October 2022) to recognise and celebrate the positive contributions that young people make within the county. Nominations were welcomed from any young person aged between 11-18 years old and the application window ended early March 2023.
- 5.6 A total of 18 applications from across Suffolk were considered by the Panel – 59 young people in total were nominated as part of the awards. 12 applications were awarded against the categories of Diversity, Teamwork, Respect and Kindness and Determination, including an overall Hope Winner for 2023

Prevent

- 5.7 Prevent is one part of the government’s overall counter-terrorism strategy, CONTEST. The aim of Prevent is to tackle the causes of radicalisation, respond to the challenges that terrorist ideology may present, provide early intervention to safeguard and support those most at risk of radicalisation and to support those who have already engaged in terrorism to disengage and rehabilitate.
- 5.8 Section 26 of the Counter Terrorism and Security Act 2015 placed a duty on specified agencies including district councils to have “due regard to the need to prevent people from being drawn into terrorism”.
- 5.9 Suffolk has a multi-agency Prevent Delivery Group which brings together a number of agencies including local authorities, prisons, probation, schools, university and colleges, health sector and police to work together to meet the Prevent Duty. Each quarter the group receives recommendations from the Counter Terrorism Local Profile, and these are adopted into the rolling

partnership action plan.

- 5.10 To meet the Prevent Duty there is a requirement to ensure that staff have a good understanding of Prevent, are trained to recognise vulnerability to being drawn into terrorism and are aware of available programmes to deal with this issue, including making appropriate referrals to Channel.
- 5.11 All new employees at BMSDC complete an E-learning module on PREVENT as part of their induction. An additional e-learning module provided by the Home Office continues to be promoted internally.
- 5.12 Suffolk made a joint application with Norfolk CSP to The Home Office 'Preventing Radicalisation' funding stream which was successful in commissioning 'Shout Out UK' to run three Preventing Online Radicalisation and Extremism courses specifically for parents and carers. Attendees learnt how to spot misinformation and develop tools to mitigate and protect young people along with an understanding of new and emerging social media sites which pose a risk to radicalising young people.
- 5.13 84 parents and carers attended the sessions – following which attendees demonstrated a clear improvement in their ability to tell fact from fiction online and practical steps to keep young people safe online. Participants were supported to develop the necessary skills to prevent extremism in their own community by developing their media literacy levels.
- 5.14 Additionally, an Online Radicalisation and Extremism Conference was held on the 28th of March which reached 116 front line workers – these ranged from people working directly with young people at summer camps and in educational settings, to Police and NHS safeguarding officers.
- 5.15 In May, The Home Office completed their annual assurance exercise which evaluates the extent to which Suffolk is meeting the Prevent Duty. Against the 9 benchmarks Suffolk were assessed as either meeting or exceeding the statutory responsibilities.

Violence Against Women and Girls

- 5.16 The term *Violence Against Women and Girls* refers to acts of violence or abuse that we know disproportionately affect women and girls. These include; Domestic Abuse, Sexual Exploitation, Faith Based Abuse, Female genital mutilation (FGM), Revenge Porn, Sexual Harassment, Cyber Flashing, Forced Marriage, Coercive & Controlling Behavior, Prostitution & Trafficking, Up skirting, Sexual Harassment and Violence, and Stalking. Whilst we group these acts together using the term 'VAWG' – we refer to **all** victims of any of these offences no matter their sex or gender.

- 5.17 The Suffolk Violence Against Women and Girls Strategy sets out the key high-level ambitions for Suffolk from 2022-25, co-produced with victims, practitioners, and decision makers. It reflects on the success during the lifetime of the last strategy, outlines new, robust governance arrangements, is cognisant of other key strategies and documents that are aligned/connected to VAWG and most importantly, provides a strategic direction for the next phase of this strategy which is to develop an action plan that will drive forward change through effective partnership working.
- 5.18 The VAWG Steering Group is responsible for coordinating and developing quality services to effectively meet the needs of Suffolk residents. This includes direct service provision for victims-survivors, perpetrators, and their children, holding abusers to account and reducing the prevalence of VAWG. Membership includes strategic managers from Adult and Children Safeguarding, Community Safety & Public Health, Police, Office of the Police & Crime Commissioner, Probation, Health, Voluntary & Community Sector.
- 5.19 The WSCSP collaborates on several projects that support victims of domestic abuse in the area and residents can access specialist support that is commissioned countywide through Suffolk County Council and Suffolk Police and Crime Commissioner, as well as local support services that offer very localised support.
- 5.20 The following services are commissioned through Suffolk County Council and the Suffolk Police and Crime Commissioner:
- a. **Domestic Abuse Safe Accommodation -Refuge** provided by Lighthouse Women's aid, Bury Women's aid and Orwell Housing. This provides single gender or single sex accommodation where the address will not be publicly available. Victims, including their children, will have access to practical support and a planned programme of therapeutic support (accessed through the Accommodation Support Framework). Accommodation may be in shared or self-contained housing, but in both cases the service will enable peer support from other refuge residents.
 - b. **Domestic Abuse Safe Accommodation - Dispersed** provided by Anglia Care Trust (ACT) and Orwell Housing; Self-contained accommodation with similar levels of support as refuge (which may not be suitable due to complex needs) or semi-independent accommodation where less support is required.
 - c. **Specialist support** provided by ACT; This is a service specifically for those within Suffolk's Domestic Abuse Safe Accommodations. Recognising that one size does not fit all, a flexible, sessional-based service is offered, tailored for those in the following groups:
 - Protected characteristics (*for example, faith, immigration, LGBTQ+*)

- Complex needs (*for example, substance misuse, mental ill health*)
 - Children
- d. **Domestic Abuse Outreach Service** provided by Anglia Care Trust: The service offers an accessible, community based and digital service across Suffolk for medium risk victims of domestic abuse and their children - providing appropriate information, support and interventions to maintain their safety, enable them to recover and rebuild stability, resilience and wellbeing. The Service supports any person of any age, sex or gender identity who has, or is experiencing domestic abuse. Risk levels will be measured using the Domestic Abuse Stalking & Harassment (DASH) risk assessment tool (and professional judgement).
- e. **24/7 Helpline and Webchat** provided by Anglia Care Trust: The Suffolk Domestic Abuse Helpline is a 24-hour free, confidential service for support, advice and action - call when it's safe to do so. The helpline and webchat is available to anyone whether it be family members, friends or work colleagues, who has any concerns regarding domestic abuse.
- f. **Accommodation Triage Provider (ATP)** provided by Anglia Care Trust; The Accommodation Triage Provider oversees and facilitates access to the Domestic Abuse Safe Accommodations in Suffolk. This includes; receiving referrals from professionals seeking accommodation for victims fleeing domestic abuse, having oversight of each accommodation type (including physical make up, location, nearby amenities, and liaising with the accommodation provider to agree a suitable placement subsequent 'warm handover' by the accommodation provider.
- g. **Sanctuary Scheme** (IDVA referrals only) provided by 24/7 Locks Ltd; The service installs physical safety measures (e.g. locks, bolts, chains, fire alarms/lock letterboxes, property marking kits, lighting timers, etc) in the homes of high-risk victims of domestic abuse (privately owned or rented accommodation only). This enables victims to remain in their own home –negating the need for multiple visits from different trades people, the upheaval of moving to a different location and away from essential family/friend networks.
- h. **Norfolk and Suffolk Victim Care** give emotional and practical help to people who have been affected by crime in Suffolk. An independent charity which individuals can contact for support regardless of whether you've contacted the police, and no matter how long ago the crime took place. Help will last for as long as it takes to overcome the impact of crime. If you call your local Victim Support team, the organisation will make sure you get the information and support you need. This might be arranging a meeting for you to talk and receive emotional support in confidence, helping you to fill out a compensation form or get advice on

how to make your home more secure, or referring you to other specialist organisations that can also help.

- i. **Independent Domestic Violence Advisor (IDVA)** Service provided by Leeway; work in partnership to address the safety needs of all referrals identified as at high risk of further serious harm, from their partners/ ex partners. IDVAs will identify ways to improve the client's safety and the safety of their children. IDVAs support their service users to engage with the Multi Agency Risk Assessment Conference (MARAC) process and will discuss the range of safety options, to create a personalised safety and support plan to address their immediate safety. This will include their emotional and practical needs to support the clients and their children, including longer term solutions. This support may include support through the Criminal and Civil Justice system, accessing safe accommodation, accessing health services and signposting or referrals to other services as required. Once the risk of harm has reduced the IDVA will offer the service user a referral to ACT or Victim Support for ongoing domestic abuse support as required

- 5.21 Housing Solutions have been awarded £34,421 in Babergh and £33,590 in Mid Suffolk from the MHCLG Domestic Abuse New Burdens Funding and will help with supporting victims of domestic abuse. In addition to this BMSDC fund a dedicated Domestic Abuse Link Worker to support victims of domestic abuse.
- 5.22 The Suffolk Violence and Abuse Partnership (SVAP) is an information sharing network established to strengthen collaboration and encourage innovation across the Suffolk system. Membership includes 180+ interested individuals with a personal or organisational interest in Violence Against Women and Girls, including; victim/survivors; voluntary and community sector providers; academics; military; volunteers; By and For services; and elected members.
- 5.23 The Domestic Abuse Champions network continues to grow with over 1300 people now trained as champions across a wide range of services. The model provides a programme of training for champions within our communities helping more and more people in Suffolk feel confident to offer advice and support to their colleagues, friends, or family members. The Domestic Abuse Champions training offer is free and open to anyone living or working in Suffolk.
- 5.24 BMSDC have increased from 10 to 37 members of staff trained as champions and in November 2022 the council launched an internal dedicated domestic abuse network designed to develop a strong internal approach to domestic abuse- empowering staff from a range of services to work together to enhance and share best practice.
- 5.25 BMSDC actively supported the White Ribbon Campaign in November 2022. This year's campaign fell on the same week as the start of the FIFA men's World Cup. Partners joined the national campaign which encouraged people

to come together and start playing as a team to end violence against women and girls -That's #THEGOAL.

- 5.26 In February 2023 the WSCSP supported the National Sexual Abuse & Sexual Violence Awareness Week. The aims of the campaign were to raise awareness of sexual violence, empower survivors to speak out and seek support, send a clear message of #itsnotOK to commit sexual abuse/violence and to generate discussion among the public, statutory bodies and third parties.

Modern Slavery

- 5.27 Modern Slavery is an umbrella term used when someone is coerced or forced to do something they do not want to do, and another person gains from this exploitation. Modern slavery includes slavery, servitude, human trafficking and forced labour. Victims of modern slavery are held against their will and are often unseen or unheard.
- 5.28 Modern slavery includes a range of types of exploitation, many of which occur together. These include, but are not limited to:
- Sexual Exploitation
 - Domestic servitude
 - Forced labour
 - Criminal Exploitation
- 5.29 The Modern Slavery Network continues to meet to share best practice across the Suffolk System, share data and information, develop training and awareness raising campaigns and communicate to wider partners about developments from central government. The network oversees the Suffolk action plan and strategy of which the CSP leads feed into.
- 5.30 The Modern Slavery Network and Suffolk Modern Slavery Awareness Week took place in June 2022. The focus for this campaign was two-fold. 1. Labour Exploitation and 2. Sexual Exploitation. Partners supported community engagement opportunities and a series of social posts were posted on Twitter and Facebook throughout the week raising awareness of the signs of labour and sexual exploitation and where to seek support using the hashtag #SuffolkLooksCloser
- 5.31 A partnership training package was developed and launched in October 2022 and available to all organisations within Suffolk. The package covers what Modern Slavery is, how to spot the signs and how to make a quality referral. The e-learning module has videos, Suffolk specific case studies and statistics as well as quizzes and links to further materials.

- 5.32 Additional bespoke one-hour Modern Slavery case study workshops are being delivered across the Modern Slavery Network organisations as part of the ongoing programme.
- 5.33 Modern Slavery and Human Trafficking referral process flowcharts have been co-produced with Modern Slavery Network partners and SCC Safeguarding Leads.

Criminal Exploitation

- 5.34 Criminal Exploitation is a lesser-known type of Modern Slavery and Human Trafficking that involves recruitment, movement, harbouring or receiving of children, women or men through the use of force, coercion, abuse of vulnerability, deception or other means for the purpose of exploitation.
- 5.35 Over the past year the WSCSP has continued to work with partners to address the wider issues of criminal exploitation as well as monitoring county lines activity.
- 5.36 In Suffolk we have a system-wide work programme funded by Suffolk Public Sector Leaders (2021-2024) to tackle Criminal Exploitation. This work is managed via a multi-agency action plan which is overseen by a Criminal Exploitation steering group.
- 5.37 The Criminal Exploitation Hubs are based within Suffolk Youth Justice and funded as part of the system wide work programme and continue to work with key partners, voluntary groups, communities, children, and families to support, disrupt, protect and empower children and communities from the risk of criminal exploitation.
- 5.38 The teams adopt a targeted outreach approach to work with children, families and communities. The outreach areas will be identified through police and community led intelligence, and the multi-agency panels (MACE).
- 5.39 The MACE panels meet with the purpose of identifying and disrupting the perpetrator of exploitation against children and young people in Suffolk. There are three MACE panels across Suffolk, which meet monthly to discuss cases and put in place actions to disrupt exploitation.
- 5.40 Working in partnership with The Criminal Exploitation Hubs and Suffolk Constabulary, BMSDC Community Safety Team completed two Community Engagement events in Great Cornard, which included undertaking a survey with residents on the themes of youth nuisance, crime, and anti-social behaviour, and discussing related matters and the various services available through the partners on a one-to-one basis.
- 5.41 The WSCSP continues to identify opportunities to engage with partners to provide diversionary activities. The Holiday Activity and Food programme

continues to run during the school holidays with a range of activities provided across the Western Suffolk area.

- 5.42 Training has continued to develop across the system identifying areas of need and development. Bespoke sessions and case-study based approaches have been created to strengthen practice and embed application of learning and resources.
- 5.43 Over the past year BMSDC in partnership with Suffolk Constabulary and Suffolk County Council, delivered two Criminal Exploitation workshops to BMSDC staff. The sessions focused on understanding exploitation, what we're seeing in Suffolk, our collective contribution, and responsibilities to identify and disrupt it, as well as the tools and partnerships to support our responses - taking a contextual 'Places, Faces, Spaces' approach. A follow up workshop took place providing attendees the opportunity to put into practice what was learnt during the first session.
- 5.44 The partnership agreed to fund two projects to support the work around the priorities this included the Emotional support for children and adolescents through gaming and game design, with the purpose to build self-esteem, confidence and talk through anxieties whilst engaging in games and other interests and a youth project in Haverhill using the arts as a tool to reduce/prevent anti-social behaviour.

Fraud

- 5.45 The most recent Community Safety Partnership Strategic Assessment identified that the levels of Fraud and Cyber Crime have reduced significantly at a national level. Fraud returned to pre-coronavirus pandemic levels (no significant change); this suggests previous increases in fraud may have been specific to the coronavirus pandemic period, rather than a sustained change in trends. Looking at the levels of Fraud in Suffolk the reduction has been less significant however there have been reductions in the levels reported.
- 5.46 A review of the fraud priority in 2023/24 may be useful as most activity related to this priority is business as usual for Suffolk Trading Standards and Suffolk Constabulary.

Domestic Homicide Reviews

- 5.47 A Domestic Homicide Review (DHR) is a review of the circumstances in which the death of a person aged 16 or over has, or appears to have, resulted from violence, abuse or neglect by a person he/she was related to or was or had been in an intimate personal relationship or a member of the same household as him/herself with a view to identifying the lessons to be learnt from the death.

- 5.48 The purpose of conducting a DHR is to establish what lessons are to be learned from the domestic homicide, regarding the way in which local professionals and organisations work individually and together to safeguard victims. It is not about apportioning blame.
- 5.49 It is a statutory responsibility of the Community Safety Partnership to undertake DHR's.
- 5.50 During 2022/23 the WSCSP had four active cases. One in Mid Suffolk, one in Babergh and two in West Suffolk
- 5.51 A death in 2020 within West Suffolk triggered a DHR. Implementation of recommendations within the action plan are almost complete. A DHR Overview Report will shortly be resubmitted to the Home Office following feedback from the Home Office Quality Assurance Panel.
- 5.52 A death in 2021 within West Suffolk triggered a DHR. This paused pending outcome of an Inquest which concluded recently. The DHR Overview Report is currently being drafted and will be shared with the Review Panel members shortly.
- 5.53 A review into a death which occurred in the Mid Suffolk area is progressing.
- 5.54 A death in 2022 within Babergh triggered a DHR. The review is currently underway.

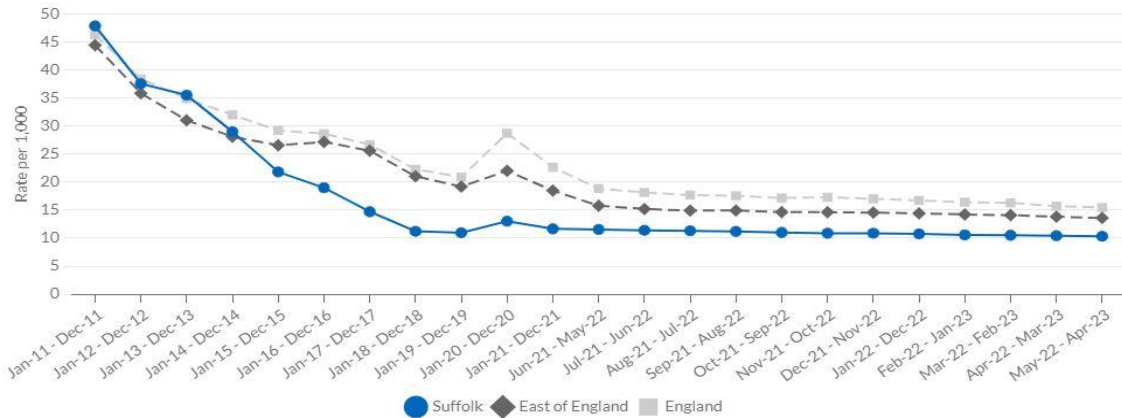
PART 2: BMSDC ANTI-SOCIAL BEHAVIOUR

6. This section of the report is separate to part one and will focus on BMSDC work activity around anti-social behaviour.
- 6.1 Anti-social behaviour (ASB) is defined as 'behaviour by a person which causes, or is likely to cause, harassment, alarm or distress to persons not of the same household. There are three main categories for anti-social behaviour;
- **Personal** anti-social behaviour is when a person targets a specific individual or group.
 - **Nuisance** anti-social behaviour is when a person causes nuisance, annoyance, or annoyance to a community in general.
 - **Environmental** anti-social behaviour is when a person's actions affect the wider environment, such as public spaces or buildings.
- 6.2 Preventing and responding to ASB remains a priority for the WSCSCP and the Council. BMSDC recognises that it plays a vital role in keeping people safe across our districts and is committed to reducing anti-social behaviour (ASB).

NATIONAL PICTURE

6.3 During 2022, England & Wales's police forces received 1,039,579 crime reports about anti-social behaviour. This is a decrease of 27% from 2021's figure of 1,416,946 reports of anti-social behaviour, giving an overall crime rate of 17 per 1,000 people in 2022 and a rate of 24 per 1,000 people for 2021.

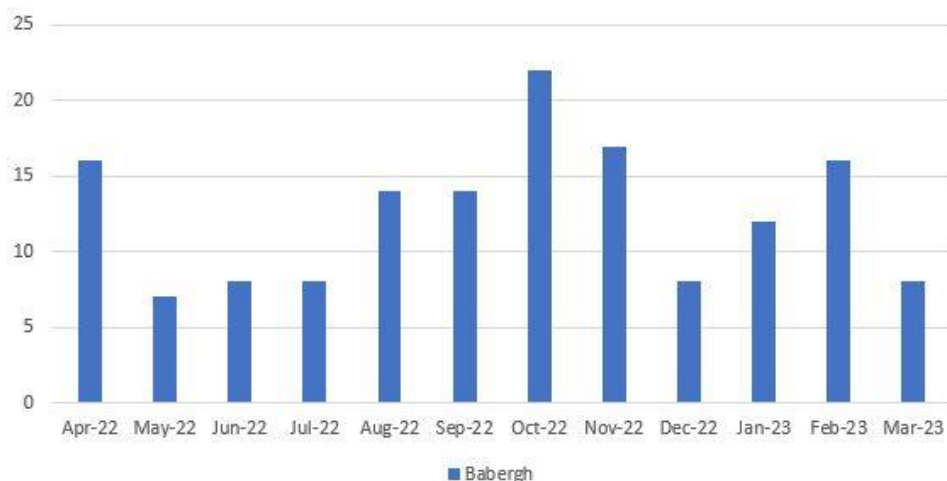
Anti-social behaviour - 12 month rolling rates



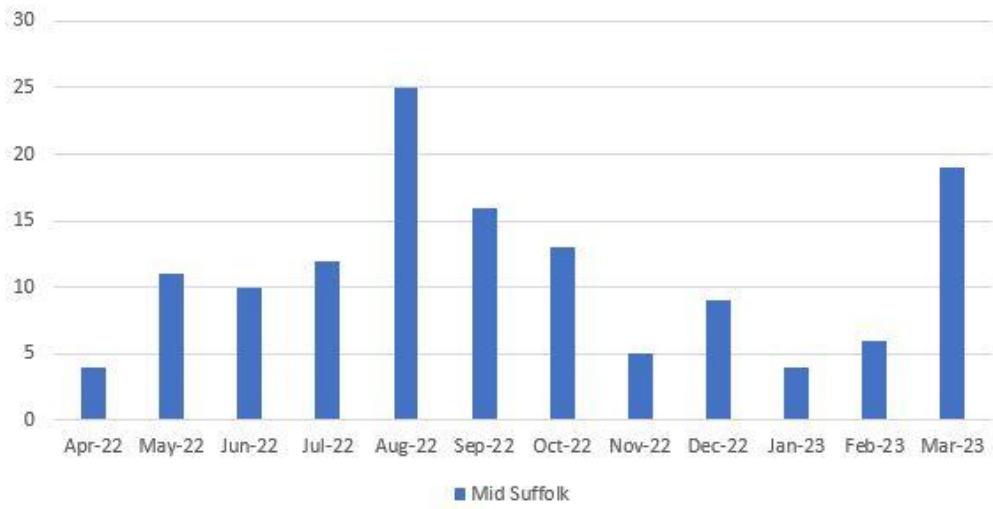
LOCAL PICTURE

6.4 The following graphs, one for Babergh and the other for Mid Suffolk provide a snapshot of the ASB reported to both councils and Suffolk Constabulary across our districts.

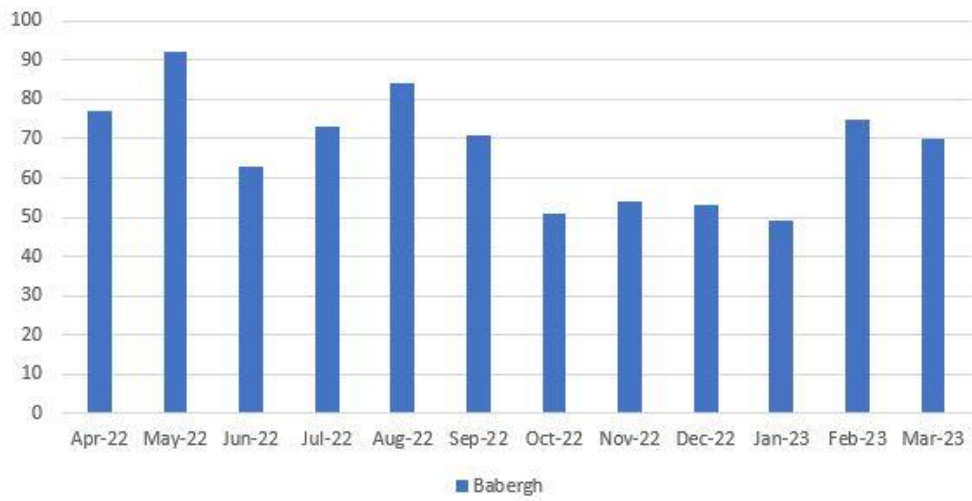
ASB 22-23 Reported to Babergh DC



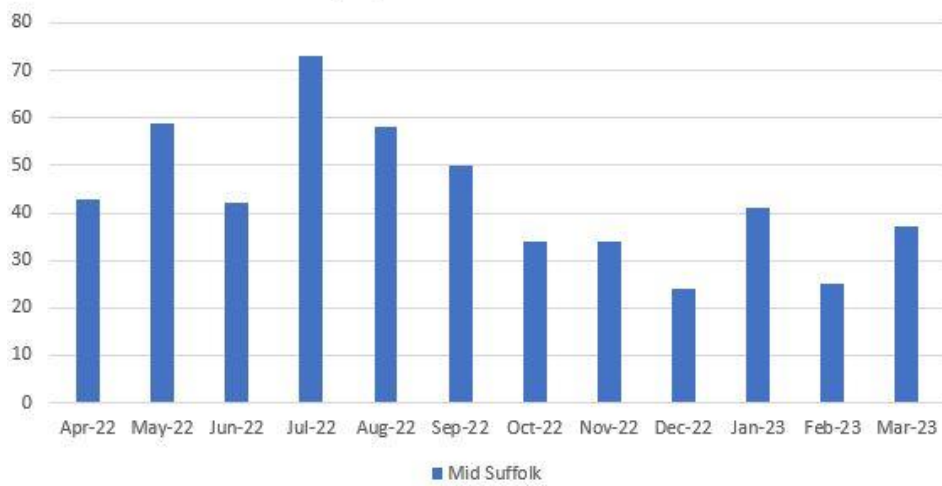
ASB 22-23, Reported to Mid Suffolk DC



ASB 22-23, Reported to Police in Babergh



ASB 22-23, Reported to Police in Mid Suffolk



- 6.5 BMSDC has a wide range of responsibilities and powers in respect of dealing with ASB, which exist across the Council departments namely, Communities and Wellbeing directorate with Community Safety, Public Protection with Environmental Health, Public Realm, and the Housing Tenancy Management Services.
- 6.6 Whilst these are four separately functioning areas, there are strong links between them, and close working arrangements have been developed and continue between them to protect communities from anti-social behaviour and to promote a safe living environment for our customers.
- 6.7 Suffolk has a countywide steering group for ASB including an action plan that brings consistency of response across all districts and borough areas. Tackling issues when they arise, collaboratively and professionally, remains a key priority for the partnership.
- 6.8 The community safety team places a strong emphasis on multi-agency working with the monthly ASB panel meetings hosted by BMSDC for each district and brings together professionals from several organisations including police, social services, health, and social housing. The panel meetings enable joint solutions to complex high-risk cases which better respond to the needs of victims and witnesses.
- 6.9 The table below provides data on the cases managed each month by the two district panel meetings for 2022/23. Due to the complexity of the cases, the cases often remain on the panel over several months.

	Babergh	Mid-Suffolk
Apr-Jun 2022	16	15
Jul- Sep 2022	16	10
Oct-Dec 2022	8	6
Jan-Mar 2023	11	6
Total Cases	51	37

- 6.10 The council continues to support ASB Case Reviews previously known as a Community Trigger. A case review is designed to give victims of ongoing ASB the right to request a review of their case and bring agencies together to take a collaborative approach in finding a solution. The ASB Case Review can be used if you have complained to the Councils, the police and/or your housing provider, and the following threshold must be met to initiate this review:
- on **three** or more occasions about separate incidents of ASB in the past **six** months, and
 - reported each incident of ASB within one month of it happening, and
 - requested a case review within six months of when you reported the incidents

- 6.11 During 2022-23, 10 applications were received across Babergh and Mid Suffolk. Of these, 5 were removed for various reasons. Of the remaining 5 applications 2 of these did not reach the threshold for a review.
- 6.12 In October 2022, The Home Office anti-social behaviour Strategic Board developed a set of principles which seek to describe a consistent approach to understanding and addressing anti-social behaviour (ASB) in local communities.

The principles are:

1. Victims should be encouraged to report ASB and expect to be taken seriously. They should have clear ways to report, have access to help and support to recover, and be given the opportunity to choose restorative approaches to tackling ASB.
 2. Agencies will have clear and transparent processes to ensure that victims can report ASB concerns, can understand how the matter will be investigated and are kept well informed of progress once a report is made.
 3. Agencies and practitioners will work across boundaries to identify, assess and tackle ASB and its underlying causes. Referral pathways should be clearly set out between services and published locally. This includes pathways for the anti-social behaviour case review and health services.
 4. The public's ASB concerns should always be considered both nationally and locally in strategic needs assessments for community safety. Best practice should be shared through a network of ASB experts within each community safety partnership, each policing area and nationally.
 5. Adults and children who exhibit ASB should have the opportunity to take responsibility for their behaviour and repair the harm caused by it. Agencies should deliver appropriate interventions, which may include criminal justice options, based on the seriousness, risks and vulnerabilities of the case.
- 6.13 Partners involved in responding to and reducing ASB across Suffolk including BMSDC have welcomed the principles and have formally adopted them as a guide to delivering the best possible outcomes to victims of ASB.
- 6.14 In July 2022 WSCSP and BMSDC supported the National ASB Awareness Week. Three events were held in Sudbury, Stowmarket, and Eye alongside the Safer Neighbourhood Teams. This year's focus is centered on '**Know Your Rights**' with a particular focus on the ASB Case Review which allows victims to have a voice concerning their complaints.

- 6.15 Over the past year, BMSDC have been involved in several community engagement events. The Great Cornard Survey held in March 2023 in partnership with Suffolk Police and the Criminal Exploitation Hubs team bringing together a collaborative approach to engage with the public and understand their issues and needs better.
- 6.16 Work activities and relationships continue to develop on the back of the Stella Maris review. A successful meeting with the developers for a Supported Living Scheme in Sudbury was held to enable officers from the Community Safety Team to provide an insightful guide on the experience gained from previous involvement. This was used to dovetail the risk assessment process and provide a platform to help reduce potential future like complaints occurring.
- 6.17 BMSDC commissions a professional mediation service as a tool to be offered as part of effective ASB management and as such offers the opportunity to utilise an independent mechanism before considering taking more stringent action on cases involving ASB. The arrangement makes efficient use for all parties and is a key component to our work.
- 6.18 Training opportunities continued to be presented throughout the year to ensure ongoing development for staff. In addition, officers will be offering training to Cabinet Members and Councilor's so to provide a further insight into our work and provide clarity on the complexities that some cases bring.

7. CONCLUSIONS

- 7.1 As stated above the purpose of this report is to provide the Overview & Scrutiny Committee with an update on current work and projects completed and ongoing during 2022/2023 by the WSCSP.
- 7.2 The WSCSP Action Plan demonstrates the significant amount of work that has taken place over the past year in support of its priority areas. It details how the current priorities are being tackled and the breadth of joint working with the partners of the CSP.
- 7.3 In addition, the reports also includes a Part Two for the purposes of updating the committee specifically on work undertaken by the Councils in relation to ASB.

8 FINANCIAL IMPLICATIONS

- 8.1 There are no financial implications directly associated with this report.

9 LEGAL IMPLICATIONS

- 9.1 Community Safety Partnerships are statutory bodies required to carry out a number of duties. Section 17 of the Crime and Disorder Act requires local authorities to consider crime and disorder in all their functions.

10 RISK MANAGEMENT

10.1 This report does not link directly to the Council's Corporate / Significant Business Risks however there is an operational Risk:

Risk Description	Likelihood	Impact	Mitigation Measures
The Statutory requirements of the Community Safety continues to increase. This, together with the rising need to tackle County-wide issues places significant additional pressures on Partnerships in terms of resources and capacity.	Highly Probable	Significant	Regularly review the Partnerships budgets, funding allocation and capacity. Seek alternative funding streams to ensure the Partnership is enabled to fulfil its statutory duties.
Risk to our communities around any reduction in partnership working, including appropriate information sharing in relation to community safety. This may arise due to loss of resources, return to silo working practices and non-engagement of partners.	Unlikely	Significant	Continued commitment of the Senior Leadership Team (SLT) and Councillors to support partnership working and to embed this into all areas of Babergh and Mid Suffolk District Council activities.

11 CONSULTATIONS

11.1 A range of consultations with relevant WSCSP partners and other partners relating to wide ranging community safety issues. The annual monitoring report draws on information from all partner agencies in relation to community safety issues. Due to the sensitivity, some information remains restricted.

12 EQUALITY ANALYSIS

12.1 The WSCSP focusses on those who are impacted by crime and particular types of crime such as Hate Crime. Equality issues are taken into consideration as part of the annual monitoring and agreeing the action plan.

13 ENVIRONMENTAL IMPLICATIONS

13.1 None

14 APPENDICES

Title	Location
Western Suffolk Community Safety Action Plan 2022/23	Appendix 1

15 BACKGROUND DOCUMENTS

15.1 The Suffolk Police and Crime Plan 2022 – 2025 published by the Suffolk Police and Crime Commissioner. This plan is required to reflect the priorities in the Western Suffolk Community Safety Partnership Plan. This plan is published on the Suffolk PCC website. [Police & Crime Plan - Suffolk PCC \(suffolk-pcc.gov.uk\)](https://www.suffolk-pcc.gov.uk)

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Western Suffolk CSP Action Plan

Activity Type	Ref	Priority	Objective	Activity	Link to other strategic/Action plans	Lead organisation	Current status	Activity update Q4 (2022 - 2023)	Activity update Q3 (2022 - 2023)	Activity update Q1 & 2 (2022 - 2023)	Activity update Q4 (2021 - 2022)																	
Awareness Raising	1	Hate Crime	Engage with communities at risk of Hate Crime to raise awareness of what constitutes a Hate Crime/hate incident, where to report and where to get support	1. Identify communities at risk of Hate Crime using the CSP partners and Suffolk Hate Crime Network 2. Use current materials to raise awareness in identified communities and look for opportunities for engagement	Suffolk Hate Crime Partnership	All CSP members/Small working group to identify correct partners to engage with communities	BMSDC: Work continues with partners in relation to the SERCO Aylum Seeker Dispersal scheme to ensure areas of concern are identified and shared with SERCO. WSC engaged with SERCO and provided areas of concern to them as part of the Aylum Seeker Dispersal scheme. Once aware of properties being used will work with Suffolk Refugee Support and SERCO to ensure appropriate engagement and awareness raising. Hate Crime is now led by police partners, there are no partnership meetings for this at the moment although these are being developed for 2023.	BMSDC: Supported the National Hate Crime awareness week from 8th-15th October. Delivered a Lunch and Learn session on raising awareness around Hate Crime, what we can do and how to report it if it still, over 60 staff attended. Communications plan supported alongside partners to raise awareness of hate crime. This included refreshing and updating the webpage. Refresh of ASI policy (draft), referencing Hate Crime link with descriptions, where, and how, to report it. Work continued with internal departments and partners to provide advice and support to businesses. Work continues with SERCO Aylum Seeker Dispersal scheme to ensure areas of concern are identified and shared. WSC: Supported the National Hate Crime awareness week. Continue to work with SERCO Aylum Seeker Dispersal scheme and ensuring areas of concern are identified and shared with SERCO. SCC:As part of the Hate Crime awareness week in October (see details in comms section below) re-assurance visits will be made to specific businesses who have suffered repeat incidences of hate crime. Hate Crime is now led by police partners, there are no partnership meetings for this at the moment although these are being developed for 2023.	SCC:As part of the Hate Crime awareness week in October (see details in comms section below) re-assurance visits will be made to specific businesses who have suffered repeat incidences of hate crime. It is hoped this will be an opportunity for joint partnership visits. A new poster designed to encourage reporting of incidents and strengthen zero tolerance to hate crime has also been created and will be launched during the week. WSC: BMSDC: Updated website pages to ensure appropriate signposting and awareness of reporting. Established links with VASP, VCSE groups and interfaith forum. Continue to work closely with Ukrainian Support group (Suffolk Refugee Support and Community Action Suffolk) to ensure appropriate support in community. Working with partners in relation to Aylum Seeker dispersal. Been approached by Tell Mama, support group for muslim community who are victims of Hate Crime and how they can work better in West Suffolk.	WSC: as part of Resettlement programme have engaged with refuge support service for Suffolk to ensure communities are supported through this transition, this has led to support groups being established in certain areas such as Sheringham Parenting Community. Antiracism project launched in Newmarket working with parents and families who speak English as a second language. Further engagement with our interfaith forums has led to more support in communities and raising awareness of appropriate reporting channels. BMSDC:Currently house seven households via the Afghan Resettlement Programme. All support services are provided by the Suffolk Refugee Support Service.																		
											2	Ensure that community based organisations and community leaders have Prevent awareness	1. Identify community based organisations/leaders 2. Contact these groups and signpost to awareness raising/training	Suffolk Prevent Delivery Group	All CSP members/Small working group to identify correct partners to engage with communities	SCC: There were 3 wrap sessions delivered in Q4 across Suffolk to 123 participants. BMSDC: Home Office E-learning module continues to be promoted internally. WSC: WRAP training delivered through SCC assistance currently due to gap in trainers in the West. WSC currently has no trained facilitator for WRAP and therefore promoting the sessions delivered by SCC (see above). Attendance on PREVENT WRAP training is mandatory for all new starters within the council. SCC: There were 8 WRAP training sessions delivered across Suffolk. Within these sessions a further 123 people have been WRAP accredited. 3 of these sessions were delivered by SCC (mixed sessions) and 6 were delivered by East Suffolk Council (Local Authority and Educational Settings).	BMSDC: The Home Office released a new PREVENT e-learning module, this link has been pushed out and promoted internally for all in the organisation to access. Early discussions taking place with the providers of Causal Crew in Babergh and Mid Suffolk to include Prevent within them. WSC: WRAP training delivered through SCC assistance currently due to gap in trainers in the West. WSC currently has no trained facilitator for WRAP and therefore promoting the sessions delivered by SCC (see above). Attendance on PREVENT WRAP training is mandatory for all new starters within the council. SCC: There were 8 WRAP training sessions delivered across Suffolk. Within these sessions a further 123 people have been WRAP accredited. 3 of these sessions were delivered by SCC (mixed sessions) and 6 were delivered by East Suffolk Council (Local Authority and Educational Settings).	SCC: In January 2022 the Home Office Prevent team launched a new Civil Society Organisation (CSO) Strategy which was developed in consultation with various stakeholders working across Suffolk. Implementation of the strategy included piloting a new way of working and developing a new landing stream called Preventing Radicalisation. Suffolk have made a joint application with Norfolk OPCS for delivery within both counties - focussing on engaging parents and caregivers, including looking after children in foster care to raise awareness of the risks of radicalisation and tailored awareness packages delivered to those working with young people through a targeted agency approach. WSC: WRAP sessions continue to be provided as and when requested. Healthy relationships and Hate Crime included in this year's virtual crowd. BMSDC: The Communities Team are now starting to deliver a more locally-based role across the District which will assist with the dissemination of information and training with community based organisations.	WSC / BMSDC: initial work has started to take place around identifying areas where PREVENT awareness is required as part of the PREVENT awareness week the use of social media allowed to target certain areas and a webinar for all Suffolk councillors recently held. SCC: There were 8 Western Suffolk specific WRAP sessions delivered in Q3. In addition to this there were 14 sessions available for all professionals across Suffolk.									
																				3	Ensure that specific front line staff are aware of Modern Slavery, how to spot it and how to report it	1. All CSP members to have a Modern Slavery awareness raising session 2. Identify front line staff that require Modern Slavery training and signpost to local training offer	Suffolk Modern Slavery Network	Presentation to the CSP from the Suffolk lead for Modern Slavery Small working group to identify correct partners to engage and offer training	BMSDC: Planning for a joint Modern Slavery training session/workshop with SCC which will link in with the previous E-learning package launched during the last quarter, with the aim to support staff to understand, identify and respond effectively to refer potential victims of modern slavery into support, where appropriate. Session planned for Q1/Q2 2023/24. WSC: Modern Slavery mandatory annual e-learning package rolled out. MS audit has been undertaken and recommendations are currently being discussed by senior management including any further awareness raising required. NRM flowchart (SCC reviewed) has been shared with staff and is included in e-learning package. BMSDC: Launched the SCC E-learning package as part of Anti-Slavery Day to employees. Creating a new short report (intranet page) providing further details to staff including guidance and signposting. WSC e-learning package now mandatory training for all new starters and then on an annual basis. NRM flowchart has been distributed amongst staff for ease of reporting	SCC: To increase awareness of Modern Slavery, the Anti-Slavery Day campaign was extended across a week from 17 October - 21 October using the Suffolk hashtag #SuffolkLookCloser focussing on all forms of exploitation resulting in 2,494 social media interactions. The new Modern Slavery E-learning packages for SCC and external partner organisations, developed by PH KC Community Safety Team, HR Digital Learning and Development and informed by the Modern Slavery Network, went live on Monday 17 October 2022 to coincide with the campaign. BMSDC: Launched the SCC E-learning package as part of Anti-Slavery Day to employees. Creating a new short report (intranet page) providing further details to staff including guidance and signposting. WSC e-learning package now mandatory training for all new starters and then on an annual basis. NRM flowchart has been distributed amongst staff for ease of reporting	SCC: The SCC and partner MS e-learning packages will both be launched on 17 October in preparation for Anti-Slavery Day on the 18th. The training takes 40 minutes to complete and by the end of the module frontline professionals will understand what Modern Slavery is, the types of Modern Slavery, how to spot the signs and how to report it. WSC: Online e-learning training published in June 2022 which will be reviewed as and when SCC training is available. Internal internet advising staff on responsibilities and also the council published statements, as well as signposting and guidance for staff - also included in Safeguarding training. BMSDC: took part in MDS Awareness Raising week in June, including sharing information on how to #SuffolkLookCloser and holding an awareness stall in Sudbury on the Market Hill, alongside partners from SCC and Police.	SCC: a new Modern Slavery e-learning package will be available in April 2022 to all SCC staff. This e-learning will also be available to all organisations in Q1 2022 and covers what Modern Slavery is, how to spot the signs and how to make a quality referral. The e-learning module has videos, Suffolk specific case studies and stats as well as quotes and links to further materials. WSC: continues to promote intranet information for staff. MS awareness is incorporated in our safeguarding training and will adopt the SCC e-learning package once complete BMSDC: Modern Slavery Statement on the Council's webpage is currently being reviewed and updated. This will tie in to the updates made to the Council's Safeguarding Policy once commissioning and procurement to be considered by Silt 6th April.
5	All	For all areas of prioritisation within the Action Plan a calendar of events for proactive promotion and communication is recommended. As well as the CSP supporting national campaigns we will also identify key events within our organisations and communities where we are able to raise awareness of community safety issues and promote the work of the CSP. Although this will be coordinated by a small working group the responsibility to be involved in communications and promotion of the CSP achievements will be held by all CSP members. Below are the national campaigns that are related to our priority areas in sequence working from April 2020 onwards. The action contained in the above action plan could be timed for launch with the national campaigns where possible for maximum impact. Work with local DA forums on DA and SV campaigns to maximise impact. Anti-Social Behaviour - March/April 2020 (30 Mar - 05 Apr) Forced Marriage - April 2020 Missing Children - May 2020 (25th) Hate Crime - October 2020 (10th - 17th) White Ribbon - November 2020 (23rd - 27th) Holocaust Memorial - January 2021 (27th) Sexual Violence - February 2021 (01st - 07th) Modern Slavery - October 2021 (18th) International Fraud Awareness Week (Nov 13-19) Kylie Crime - March 2021 (18th)	SCC: Suffolk supported the development and delivery of the first trial to parent abusive awareness day. The awareness day by the national charity PEGS (Parent, Education, Group, Support). As part of the day, SCC held a 30-minute live webinar with over 90 attendees. Additionally social media ran throughout the day, reaching just under 40,000 people. This year's White Ribbon Day, 20th November, fell on the same week as the start of the FIFA men's World Cup. SSCS partners have been joining the national campaign which encourages people to come together and start playing as a team to end the national campaign with women and girls - That's #FIVEGOLD. National Hate Crime awareness week ran from the 8th - 15th October 2022 giving us an opportunity to raise awareness of what hate crime is, how it affects individuals and communities, encourage reporting and promote the support networks that exist in Suffolk. This year's week of action had a specific focus on individuals who do not realise they are victims of hate crime. SCC: National Sexual Abuse and Awareness Week was supported from 6th-12th Feb. The aims of the campaign were to: - raise awareness of sexual violence - empower survivors to speak out and seek support - send a clear message of #MeToo to combat sexual abuse/violence - generate discussions among the public, statutory bodies and third parties This campaign was led by Survivors in Transition, supported by the SCC VAWG team. BMSDC: Supported the National Sexual Abuse & Sexual Violence Awareness Week. The weeks aim was to raise awareness, generate discussion, promote services from statutory bodies and third sector organisations that can help and support victims and survivors of Sexual Abuse & Sexual Violence. Social media posts were posted throughout the week and the #SuffolkLookCloser was trending to join the SCC social media posts and the national social media posts. WSC supported the National Sexual Abuse and Sexual Violence awareness week through social media channels incorporating the #SuffolkLookCloser	SCC: Suffolk Trading Standards are bring partners across Suffolk together to develop the MAAF. This will include all district and borough councils, police and Suffolk County Council. At this meeting the MAAF process will be reviewed and introduced to partners. WSC: BMSDC: Accepted an invitation to awareness raising workshop in October to determine how to take this work forward	SCC: Suffolk Trading Standards are bring partners across Suffolk together to develop the MAAF. This will include all district and borough councils, police and Suffolk County Council. At this meeting the MAAF process will be reviewed and introduced to partners. WSC: BMSDC: Accepted an invitation to awareness raising workshop in October to determine how to take this work forward																							
						6	Criminal Exploitation	Support targeted training and education package for partners and community groups	Work with SCC officers to identify priority areas and undertake training as and when opportunities are identified	Criminal Exploitation Steering Group	All CSP members	SCC: Over 1,200 Champions now trained, recently including the Lo6s modules (full details in dashboard) A development workshop / conference day for Suffolk Domestic Abuse Champions is currently being arranged as an opportunity to hear from experienced organisations and speakers, including an LGBTQ+ focus, to further learning, share resources and provide an opportunity to network with other champions. SCC: Regional Pathfinder resources are now hosted on Youth Justice Board and Suffolk Safeguarding Partnership website. Learning is being embedded into training and awareness raising, signposting to resources based on case studies to support practical application and learning. SCC: The system wide on-going Criminal Exploitation training programme has highlighted the need for practical 'blitzes' learning opportunities. In response, the following webinars are being developed to provide key thematic work programme updates and access to resources. The webinars are open to multi-agency partners across the system. BMSDC: In partnership with Suffolk Constabulary and Suffolk County Council, the Community Safety team delivered two Criminal Exploitation workshops to BMSDC staff. The sessions focused on understanding exploitation, what we're seeing in Suffolk, our collective contribution, and responsibilities to identify and disrupt it, as well as the tools and partnerships to support our responses - taking a contextual Places, Places, Spaces approach. A follow up workshop took place in March which attendees the opportunity to put into practice what was learnt during the first session. WSC continues to provide opportunities for our partners and community groups. Trained officer has attended 2 schools in Q4 providing refresher training for staff. Working with SCC to provide blitzes learning opportunities for staff alongside our e-learning package.	SCC: The new Modern Slavery E-learning packages for SCC and external partner organisations, developed by PH KC Community Safety Team, HR Digital Learning and Development and informed by the Modern Slavery Network, went live on Monday 17 October 2022 to coincide with National Anti-Slavery Day on October 18th. Modern Slavery and Human Trafficking referral process flowcharts co-produced with National Safeguarding Partnership and SCC Safeguarding Leads are now hosted on the Suffolk Safeguarding Partnership website and the SCC Community Safety Modern Slavery webpage. Regional Pathfinder resources are now hosted on Youth Justice Board and Suffolk Safeguarding Partnership website. Learning is being embedded into training and awareness raising, signposting to resources based on case studies to support practical application and learning. BMSDC: The Community Safety team are in early discussions with the Criminal Exploitation Hub to plan, and roll out, an engagement day event in January/February 2023. WSC: continue to engage with CE hubs, provide training to key staff (mandatory CE e-learning training) no embedded in current work streams	SCC: Current criminal exploitation training available to the Suffolk system includes: - Child Criminal Exploitation report support and physical activity - Parent and Carers Sessions - Understanding Criminal Exploitation and Strengthening Practice - Criminal Exploitation Awareness - Champions Training - Criminal Exploitation and County Lines - Drug Awareness Webinars - Disrupting Exploitation - Working with young people - For more details about these training sessions and for details to book please visit: https://www.beautiful.aiplayer/MAV5S00A38mH429 WSC: continues to provide community offer through our trained offer. Link in with SCC lead to ensure no duplication. Identifying new community groups through attending local events example: link with the CE hubs and conduct joint visit to identify areas of concern, attended recent Community Centre event to engage with community groups in the area and local residents BMSDC: Focus in Q4 has been to review the number of designated Safeguarding leads and identify where this needs to be strengthened across the Councils. Once identified officers within specific teams have been identified, they will receive the appropriate training and form a council wide internal safeguarding group.														
															Identify Fraud training needs within partners and community groups	Work with SCC officers to identify priority areas and undertake training as and when opportunities are identified	Suffolk MAAF	Trading Standards	All CSP members to familiarise themselves with: https://www.friendsagainstscams.org.uk and undertake	All CSP members to familiarise themselves with: https://www.friendsagainstscams.org.uk and undertake	SCC: This action will be completed as part of the MAAF developed and is scheduled for Q3 2022							

Projects	7	VAWORS	Encourage and support employers within Suffolk to adopt Domestic Abuse and Sexual Violence Policies for their organisation.	1. All CSP partners to identify if their organisation has a Domestic Abuse policy and if this is relevant/up to date 2. All CSP members to identify appropriate staff to become DA Champions (at least 2 Champions per organisation) 3. Work with local businesses to support them implement Domestic Abuse policies or refresh existing ones where needed	Suffolk VAWG Strategy	All CSP members/Small working group to engage with local businesses	BMSDC: Co-ordinated a Domestic Abuse training session with SCC for frontline staff on recognising the signs of domestic abuse and how to report it. Looking to run additional sessions in the next quarter. An additional 27 staff members have been trained as DA champions across the organisation over the past year. WSC reviewed current DA policy currently being agreed by senior management. 8 DA champions within the authority	SCC: SCC CS Team are currently working with BMSDC to develop a DA & SV policy based on the SCC policy. BMSDC: Communities Team working with the Learning and Development team to create a share point page on domestic abuse, providing advice, guidance and information for employees, looking to publish to the organisation. Delivered a Lunch and Learn session to assist with promoting the DA Champion Training. Increase in DA Champions across the organisation WSC: DA awareness training now offered 4 x a year to all staff and work with HR in terms of intranet support and internal policy. Working with Hawbury in relation to DNA and ensuring staff trained. Currently 8 DA champions within the authority	WSC: Staff continue to receive training and awareness sessions (quarterly). BMSDC: Continue to support staff to receive training, a virtual session was delivered to BMSDC employees on the 29/04/22. National Centre for Domestic Violence Awareness Training.	SCC: There are currently over 770 DA Champions trained across Suffolk. New training topics are being made available in 2022. WSC: A further member of staff trained to be a DA champions (including a male champion), draft policy been shared with Community Safety Officer and being progressed through HR team. BMSDC: New Domestic Abuse Link worker in Housing Solution started in post and will focus on developing pathways for applicants approaching the service due to domestic abuse alongside the homelessness pathway, following a trauma-informed approach by recognising, responding to and understanding the prevalence of trauma.
	8	Modern Slavery	Engage with local parish councils + housing + businesses and forums to encourage the reporting of potential Modern Slavery	Deliver Modern Slavery awareness raising to key local businesses to encourage reporting	Suffolk Modern Slavery Network	Small working group to identify key businesses that would benefit from Modern Slavery awareness raising sessions.	SCC: A Modern Slavery workshop delivered with E-Learning incorporated and follow up Q&A was delivered by the SCC CS team to the Suffolk Safeguarding Professional Development Forum. The E-Learning training has also been embedded into 1 hour Modern Slavery Awareness workshops. Initial delivery programme for Modern Slavery Network Partner organisations being rolled out. BMSDC: The e-learning will be embedded within the Modern Slavery workshop planned for Q1 2023/24	The new Modern Slavery E-Learning packages for SCC and external partner organisations, developed by PH SCC Community Safety Team, HR Digital Learning and Development and informed by the Modern Slavery Network, went live on Monday 17 October 2022 to coincide with National Anti-Slavery Day on 18 October. Work is underway with Migrant Help, Regional Modern Slavery victim care contact provider Modern Slavery Victim Care, to co-produce with District and Borough partners pathways/procedures for Modern Slavery victims with a Home Office Conclusive Grounds' decision. A Conclusive Grounds decision from the Home Office recognises the individual as a survivor of modern slavery	WSC/BMSDC/SCC: as part of the e learning package being developed staff at WSC & BMSDC will then promote the awareness raising package through our local connections, business forums and Parish and Town forums as well as raising awareness of reporting mechanisms.	WSC/BMSDC/SCC: as part of the e learning package being developed staff at WSC & BMSDC will then promote the awareness raising package through our local connections, business forums and Parish and Town forums as well as raising awareness of reporting mechanisms.
	9	Criminal Exploitation	Diversionsary Activities	1. Develop, with partners projects that identify and work closely with vulnerable young people 2. Identify opportunities to work in partnership and provide diversionsary activities for vulnerable young people	Criminal Exploitation Plan	All CSP members	BMSDC: Working in partnership with The Criminal Exploitation Hubs (Youth Outreach team) and Suffolk Constabulary. BMSDC Community Safety Team completed two Community Engagement events in Great Cornard, which included undertaking a survey with residents on the themes of youth nuisance, crime, and anti-social behaviour, and discussing related matters and the various services available through the partners on a one-to-one basis. BMSDC Holiday activities in February Half Term between the 15th and the 17th February. 405 spaces made available in Babegh of which 376 were attended (92% booked and attended) and 261 spaces were made available in Mid Suffolk of which 100% of spaces were attended. The Easter Holiday Activity and Food programme has been set and is being advertised to start from 3rd April 2023. WSC continue to identify opportunities to engage with partners to provide diversionsary activities. A number of projects supported through our Community Chest and Locality Budgets including Wood Monkey, Positive Futures, Push Forward as well as progressing Teen Chill sessions in Mildenhall and Knife Crime Awareness session in Haverhill. HAF programme continues and awaiting Christmas evaluation.	WSC: Continue to provide HAF programme during school holidays, range of activities provided across the district. Redesign and re-launch of the Mildenhall Skate Park, Community engagement session held in Mildenhall around lack of activities for young people, looking to progress in Q4. Continue to work with Push Forward, Positive Futures, Wood Monkey and Haverhill Youth Action Group to provide ongoing activities for young people. Teen Chill reopened in Newmarket and Brandon area. BMSDC: The Christmas HAF programme has been delivered, with 8 activities in Mid Suffolk including swimming with Evergreen Active, drop ins in Stowmarket and Needham by The Mix, as well as science based fun with Kinetics Science. 11 different activities including Swimming with Abberycroft, Family Park cooking, Teen Challenge days and Adventure days by Explore Outdoor. Other activities included Multi Activity Camps with Anglia Sports Management and Dramatic Arts with the Quay Theatre.	WSC: Just completed summer programme of HAF and awaiting evaluation. Key links in Q1 been made with Access Community Trust who have opened a venue in BSE offering a number of support and guidance for young people including a drop in cafe. Continue to work with CE hubs on activities across the district including a potential new pilot in schools around raising awareness (similar to the Crucial Crew -).	BMSDC: Although we are awaiting the final attendance numbers for the Holiday Activities and Food Programme 30 venues were used across Babegh and Mid Suffolk, covering all days of the summer period. Initial quality assurance visits have shown many to be well attended and feedback from children has been positive. The programme provides a wide range of free activities and food for children who are entitled to free school meals.
Page 30 Community Resilience	10	New Crime + Present	Utilise engagement opportunities within communities. Continue to build on relationships with key community contacts, particularly within faith groups	1. Ensure all members of the CSP are WRAP trained 2. Promote the WRAP training schedule within the CSP and to elected representatives including Parish Councils & faith groups.	Suffolk Prevent Delivery Group	All CSP members	SCC: There were 4 wrap sessions delivered in Q4 across Suffolk to 123 participants who are now accredited. SCC: The application window for this years Hope Awards, now in its third year, ended on Thursday 24th February after which a panel of experts from across Suffolk have come together to review and award winners. The awards were created to celebrate the contribution young people make in Suffolk and to formally recognise all the outstanding work they do in the community. ITCG have supported this years awards with free tickets to games and winners will also receive medals and certificates.	SCC: There were 9 WRAP training session delivered across Suffolk in Q3. Within these sessions a further 123 people have been WRAP accredited. 3 of these sessions were delivered by SCC (mixed sessions) and 6 were delivered by East Suffolk Council (Local Authority and Educational Settings).	WSC: WRAP sessions continue to be provided as and when requested. Healthy relationships and Hate Crime included in this years virtual crucial crew.	Western Suffolk CSP: Suffolk County Council has released INGLS training package to support local delivery. SCC: There were 8 Western Suffolk Specific WRAP sessions delivered in Q3 (data only available in Q4). In addition to this there were 14 sessions available for professionals across Suffolk.
	11	VAWG + Hate Crime + Present	Engagement with traditionally 'hard to reach' communities and groups utilising the best medium for maximum impact - social media, posters, leaflets, adverts in GP surgeries, educational settings etc.	1. Identify places and spaces where there are community tensions and anticipate where community tensions may occur. 2. Be proactive in our awareness raising/messaging in these places and spaces utilising the best medium for maximum impact - social media, posters, leaflets, adverts in GP surgeries, educational settings etc. 3. Support community events designed to bring communities together	All CSP members/Small working group to identify correct partners to engage with communities	BMSDC: Work continues with our Locality Officers and partners. Various community engagement events held across Babegh, including Hadleigh, Great Cornard and Copdock alongside partners. Planning has commenced for additional Family Fun Days to be delivered during the Summer period.	WSC: limited activity in relation to this priority. Alumah continue to provide support services in West Suffolk for those hard to reach groups experiencing DA through their Curve programme. Continue to work with Suffolk Refugees Support in relation to Ukrainian guests and Afghan Resettlement programme (International Women's group in Newmarket). Starting to make links with Suffolk EME Support group (based in Mildenhall)	WSC: Through our locality officers good understanding of areas and possible community tension and ensure early identification and links with partners for example working closely with partners around the councils requirement under the Asylum Seeker Dispersal scheme. Good links made with CAS and SRS in relation to Ukraine Refugees and starting to understand the concerns of the communities BMSDC: The Communities Team has completed its restructure, with new Locality Officers in position to cover the two districts. New locality profiles are being developed further to gain a more in-depth understanding of Community Assets and needs to ensure a more targeted approach to allow us to engage with 'hard to reach' communities and groups. Two well attended Family Fun Days held over the summer, one in Stowmarket and one in Salsbury. Many local services used, including information on health and wellbeing, community safety as well as support with the cost of living. Incorporated into the Summer Fun Day was an opportunity for young people in Stowmarket to help paint a community mural. This followed a blank piece of hoarding around a housing development which was getting some unwanted and offensive graffiti. The event was a huge success with many local young people and families taking part in what has become a positive community mural, covering up the unwanted graffiti.	Western Suffolk CSP: SCC and CSP Leads continue to develop the County's first Situational Risk Assessment for Prevent - this involves combining information from the counter terrorism local profile with other local datasets and knowledge. There have been collated into a countywide situational risk assessment which informs the joint action plan (Prevent delivery group). BMSDC: The Communities Team is about to launch its restructure introducing a team of locality officers. To support this work Ward area profiles have been developed along with information and details on community needs, Community Assets, established community groups and community connectors, volunteers etc. The Area Profiles will help us target activity where it may have greatest impact, where we think the hardest to reach groups are and will be aligned with the CSP's main campaign priorities. SCC: As part of the work to develop the new Suffolk DA Strategy and Action Plan a victims voice group has been utilised to ensure feedback from victims and committees have been used to shape our work. This group will continue to input into system developments and is managed by the Suffolk DA Coordinator.	

JOINT OVERVIEW AND SCRUTINY ACTION TRACKER

Updated 30th June 2023 - AN

The purpose of this action tracker is to document and track the progress of all recommendations made by the Joint Overview and Scrutiny Committee. This tracker seeks to inform committee members on the implementation of their recommendations and the subsequent decisions reached by Cabinet. This tracker is updated ahead of and following each meeting of the Committee.

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
20.02.23	JOS/22/45	Are Planning Pre-Application Advice Customers Getting a Valuable Service?	3.1 That the contents of the report be noted by the Joint Overview and Scrutiny Committee	N/A		Completed
			3.2 That Officers be requested to alter the frequency and content of the survey of customer experience of the pre-application service to "open" rather than annual	PI		Completed
			3.3 That Officers be requested to undertake an annual survey of Development Management Planning Officers of their experience of customer service.	PI		Ongoing
			3.4 That Officers develop a model for quarterly audit of timeliness, quality and customer service including to assess the effectiveness of the pre-application advice process in the validation of applications and correlation of advice with outcome	PI		Ongoing
			3.5 That the Corporate Director for Planning and Building Control and the Chief Planning Officer review the results of the above-mentioned surveys and audit with the Client Side Panel and report at least bi-annually to the Cabinet Members for Planning	TB / PI		Ongoing
			3.6 That the Overview and Scrutiny Committee request the Director for Planning and Building Control and the Chief Planning Officer consider arrangements to provide adequate training and mentoring opportunities for all planning staff with a view to providing an improved level of pre-app service	TB / PI		Ongoing
			3.7 That the Corporate Director for Planning and Building Control and the Chief Planning Officer aim for an overall quality of advice level of satisfaction of 60% by 30th April 2025	TB / PI		Ongoing
JOS/22/46		Private Sector Housing Enforcement & Civil Penalties Policy	3.1 That Overview and Scrutiny recommend to Cabinet to adopt the new private rented sector housing enforcement policy, including the use of civil penalties as an alternative to prosecution, and agree a fair charging regime to recover the costs of housing enforcement action taken by the Council.	JK / DW	06.03.23: Both Cabinets unanimously agreed to adopt the Private Sector Housing Enforcement Policy.	Completed
			3.2 To recommend that Cabinet approve and authorise the use of civil penalty and financial penalty powers provided by the Housing and Planning Act 2016 (Appendix 2), Electrical Safety Regulations (Appendix 3) and Energy Efficient (Private Renter Property) Regulations (Appendix 4)	JK / DW	06.03.23: Both Cabinets unanimously agreed to adopt the Civil Penalties Policy.	Completed

20.02.23	JOS/22/46	Private Sector Housing Enforcement & Civil Penalties Policy	3.3 To recommend to Cabinet the proposed charges for relevant housing enforcement action based on officer time taken and that any revenue arising from civil penalties will be retained within the service to meet the legal or administrative costs and expenses incurred under the relevant housing law	JK / DW	06.03.23: Both Cabinets unanimously agreed to implement.	Completed
			3.4 To recommend to Cabinet that comments made at this meeting be made available to them when they discuss implementing the Private Sector Housing Enforcement & Civil Penalties Policy	JK / DW	06.03.23: The discussion and recommendations made by the Committee were incorporated into the main item that went before Cabinet as an appendix.	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
23.01.23 (MSDC)	MOS/22/02	General Fund and Housing Revenue Account (2023-24)	1.1 That the Mid Suffolk Overview and Scrutiny Committee notes the report	N/A		Completed
			1.2 That Cabinet considers an increase in the Locality Award allocation for each Member.	N/A		Completed
	Mca/22/27	Call-In of the Decision From the Mid Suffolk Cabinet Meeting 7 November 2022	That Mid Suffolk Overview and Scrutiny Committee refers the matter back to the Cabinet for reconsideration with the following observations: - That Officers undertake further public engagement - That Officers and Cabinet consider locating other sites within the district for the scheme - That Cabinet takes into consideration the planning advice provided	AN / HH	14.06.23: Will be scheduled to go back to the Cabinet in the near future. Currently a top priority. 10.07.23: Will go to Cabinet in August.	Ongoing

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
23.01.23 (Joint)	JOS/22/39	Review of the Culture, Heritage and Visitor Economy Strategy	1.1 That the Joint Overview and Scrutiny Committee notes the report and requests that Officers take account of the comments made by Members.	N/A	N/A	Completed
			1.2 That a review of the progress of the Strategy's implementation plan be undertaken by the Joint Overview and Scrutiny Committee in January 2024.	FD	N/A	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
23.01.23 (BDC)	BOS/22/02	General Fund and Housing Revenue Account (2023-24)	1.1 That the report be noted	N/A	N/A	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
19.12.22	JOS/22/32	Review of Suffolk Association of Local Councils (SALC)	1.1 That the Joint Overview and Scrutiny Committee notes the report	N/A	N/A	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
22.11.22 (MSDC Only)	MOS/22/01	Draft General Fund and Housing Revenue Account 2023/24 and Four Year Outlook	1.1. That Mid Suffolk Overview and Scrutiny Committee welcomes this earlier opportunity to consider the draft budget assumptions and thanks Officers for their presentation and clarification.	N/A	N/A	Completed
			1.2. That Cabinet and Officers take account of the comments made at this meeting of the Mid Suffolk Overview and Scrutiny Committee.	ME	05.12.22: Draft minutes provided to key officers and the Cabinet Member for Finance.	Completed
			1.3. That Cabinet explores opportunities to reduce to a minimum the recharges to the Housing Revenue Account (HRA) from the General Fund (GF).	N/A	23.01.22: The final 2023-24 General Fund and Housing Revenue Account figures were presented to O&S	Completed
			1.4. That Officers look further at the Vacancy Management Factor assumption of 5%.	ME	23.01.22: The final 2023-24 General Fund and Housing Revenue Account figures were presented to O&S	Completed
			1.5. That Officers consider further opportunities to increase garage rents.	ME	23.01.22: The final 2023-24 General Fund and Housing Revenue Account figures were presented to O&S	Completed
			1.6. That Mid Suffolk Overview and Scrutiny Committee suggests a more prudent assumption in respect of the Pay Award 2023/24.	N/A	23.01.22: The final 2023-24 General Fund and Housing Revenue Account figures were presented to O&S	Completed
			1.7. That Mid Suffolk Overview and Scrutiny Committee recommends the cost assumptions for repairs and maintenance be looked at in more detail.	ME	23.01.22: The final 2023-24 General Fund and Housing Revenue Account figures were presented to O&S	Completed
			1.8. That more timely quarterly information on the General Fund's and Housing Revenue Account's income and expenditure be used to develop the budget and request that this information be made available to Mid Suffolk Overview and Scrutiny Committee.	ME	27.02.23: This was done as part of the budget setting work	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
21.11.22 (BDC Only)	BOS/22/01	Draft General Fund and Housing Revenue Account 2023/24 and Four Year Outlook	2.1 That the draft budget assumptions as set out in the report for the 2023/24 General Fund and Housing Revenue Account budgets be noted.	N/A	N/A	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
21.11.22 (Joint)	JOS/22/23	Review of Local Citizens Advice and the Cost of Living Crisis	1.1 That the Joint Overview and Scrutiny Committee notes the contents of the report and commends the work being undertaken in response to the Cost of Living crisis.	N/A	N/A	Completed
			1.2 That the Joint Overview and Scrutiny Committee supports the 30% uplift to Local Citizens Advice and the work being conducted as a result and recommends that this support continues for a further 2 years.	N/A	N/A	Completed
			1.3 That the Councils facilitate a more collaborative approach between organisations by encouraging the promotion of joint working.	DR	05.12.22: Officers are currently exploring a single multi-disciplinary team, including BMSDC and Citizens Advice officers, to lead on the implementation of the action plan. 06.03.23: Both Citizens Advice Bureaus are now directly engaged with the cross-Council steering group supporting our Cost of Living work.	Completed
			1.4 That Officers work with relevant agencies to understand the situation for young people under 25, specifically men, to build a proactive response to support them as an at-risk group.	DR	06.03.23: Data is currently being collected from Councils and organisations across the county with an aim of starting a partnership based on the results.	Ongoing
			1.5 That Cabinet and Officers explore how we can embed the cost of living into the culture of the organisation for all staff when working with residents across all departments as part of a more integrated system of support.	DR	05.12.22: The Refreshed 5-Point Action Plan for the Cost of Living Crisis, which touched upon improving support on the cost of living, went before both Cabinets for noting.	Completed
			1.6 That a Joint All Member Briefing be arranged for all Councillors on the Cost of Living crisis with input from Local Citizens Advice.	DR	06.03.23: Looking to be arranged.	Ongoing
	JOS/22/24	Overview and Scrutiny and Cabinet Protocol	1.1 That Overview and Scrutiny approves the Scrutiny/Cabinet protocol.	N/A	N/A	Completed

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
24.10.22	JOS/22/17	Joint Homes and Housing Strategy and the Homelessness Reduction and Rough Sleeping Strategy (2019 - 2024)	3.1 That Joint Overview and Scrutiny Committee's Members have reviewed the contents of report JOS/22/17, including the appendices, and requests that the Portfolio Holders and Officers take account of verbal comments made by members of the committee. Also, that Cabinet bears these comments in mind when debating the refocussed delivery plan, the refreshed Joint Homes and Housing Strategy, and the Joint Homelessness and Rough Sleeping Strategy.	N/A	07.11.22: Draft minutes with a record of the verbal comments and recommendations made by Members of the Joint Overview and Scrutiny Committee were provided to the Cabinet Members for Housing for their further consideration.	Completed
			3.2 That the committee members support the strategic aims of the Joint Homes and Housing Strategy and agreed that the newly refocussed plan is reflective of the current challenges facing the housing sector whilst continuing to deliver the aims set out in the strategy.	N/A	N/A	Completed

24.10.22	JOS/22/17	Joint Homes and Housing Strategy and the Homelessness Reduction and Rough Sleeping Strategy (2019 - 2024)	3.3 To ask Portfolio Holders and Officers to consider further provision of financial and physical support to all residents wishing to downsize.	AN	07.11.22: Draft minutes with a record of the verbal comments and recommendations made by Members of the Joint Overview and Scrutiny Committee were provided to the Cabinet Members for Housing for their further consideration.	Completed
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Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
30.09.22	JOS/22/8	Babergh and Mid Suffolk District Councils' Parking Strategy	1.1 That the Joint Overview and Scrutiny Committee note the content of the report and that a verbal presentation of the comments made at this meeting be provided to Cabinet	N/A	03.10.22: Councillor Hinton made a verbal representation at Babergh Cabinet. 03.10.22: Councillor Welham made a verbal representation at Mid Suffolk Cabinet.	Completed
			1.2 That Cabinet is requested to carry out further work to replace (reduce) carparking demands with alternatives by looking at other areas that have done so successfully.	ME	24.02.23: A new Parking Strategy Manager will be appointed in March and will lead on this in conjunction with KD when considering impact of current/future local business demand.	Ongoing
			1.3 That the Joint Overview and Scrutiny Committee asks that a report be provided to the Committee in due course to review the progress on the Parking strategy implementation plan.	ME	30.09.22: Confirmed that progress reports will be provided to Overview and Scrutiny once implementation had begun. 24.02.23: Signed off in principle by Portfolio holders and are currently looking at how it can be brought back to Cabinet and Joint O&S with an update.	Ongoing
	JOS/22/9	Shared Revenues Partnership - Council Tax Reduction Scheme	1.1 That the Joint Overview and Scrutiny Committee recommends to Cabinet Option 3 as the preferred option for the Consultation for the Council Tax Reduction (Working Age) Scheme.	N/A	03.10.22: Babergh and Mid Suffolk Cabinet voted unanimously to consult on Option 3 as set out in Appendix B of this report as the basis for a revised (Working Age) Council Tax Reduction Scheme for 2023/24	Completed
	JOS/22/11	Recommendations from the Joint Overview and Scrutiny Task and Finish Group for Rural Transport	1.1 That Babergh Overview and Scrutiny Committee recommend to Babergh Cabinet that an analysis of the unmet demand for community transport in the district be carried out.	AN	27.02.23: Will go to Cabinet for decision in the new municipal year.	Ongoing
1.2 That the Babergh Overview and Scrutiny Committee recommend to Cabinet that Suffolk County Council be informed of the apparent lack of publicity of community transport across the district, and to encourage joint working between Babergh and Mid Suffolk District Councils and Suffolk County Council to promote community transport services.			AN			
1.3 That the Overview and Scrutiny Committee recommends to Cabinet that the feasibility of providing an electric bus project throughout the district, similar to that being implemented by Mid Suffolk be investigated.			AN			
1.1 That Mid Suffolk Overview and Scrutiny Committee recommend to Mid Suffolk Cabinet that, as part of the development of the electric bus project, local consultations to elicit unmet transport needs should be carried out – one covering an urban area and one covering a rural area.			AN			

30.09.22	JOS/22/11	Recommendations from the Joint Overview and Scrutiny Task and Finish Group for Rural Transport	1.2 That the Mid Suffolk Overview and Scrutiny Committees recommend to Cabinet that Suffolk County Council be informed of the apparent lack of publicity of community transport across the district, and to encourage joint working between Babergh and Mid Suffolk District Councils and Suffolk County Council to promote community transport services.	AN	27.02.23: Will go to Cabinet for decision in the new municipal year.	Ongoing
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Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
27.06.22	JOS/22/2	Capital Investment Fund Company (CIFCO CAPITAL LTD) Business Trading and Performance Report	1.1 That the Joint Overview and Scrutiny committee notes the CIFCO Business Plan and Business Trading and Performance and ask that the minutes of this meeting be taken into account at Full Council.	N/A	25.10.22 and 27.10.22: Minutes were attached as Appendix E as part of the CIFCO item that went to both Babergh and Mid Suffolk Full Councils for consideration.	Completed
			1.2 That the Joint Overview and Scrutiny Committee is satisfied that the CIFCO Business Plan and Business Trading and Performance is robust for 2022 – 2023	N/A	N/A	Completed
			1.3 That the Overview and Scrutiny Committee recommend to Full Council that future CIFCO business plans continue to be scrutinised by the Councils' Joint Overview & Scrutiny Committee and then reported to Council.	N/A	25.10.22 and 27.10.22: Babergh and Mid Suffolk Full Councils voted in favour of Recommendation 3.3 "That future CIFCO Business Plans continue to be scrutinised by the Councils' Joint Overview & Scrutiny Committee and then reported to Council."	Completed

Agenda Item 10

BABERGH OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2023/24:

TOPIC	PURPOSE	LEAD OFFICER	CABINET MEMBER
21 AUGUST 2023			
CIFCO Performance Report and Business Plan 2022/23	To conduct the Committee's annual review of the CIFCO service before reporting to Full Council.	Director – Assets and Investments	Cabinet Member for Finance, Assets, and Investments
Cost of Living: Review of 6 Month Plan and Beyond	To review the progress of work to tackle the Cost of Living crisis and scrutinise the upcoming plan of action.	Corporate Manager – Customer Operations	Cabinet Members for People and Place
18 SEPTEMBER 2023			
Review on current levels of untreated sewage discharges to waters in Babergh and Mid Suffolk	For Anglian Water, the Environment Agency, and Natural England to provide an update on river quality as per the motion passed by Council in November 2022.	Director - Operations	Cabinet Member for Environment
23 OCTOBER 2023			
Annual Review of the Joint Homes and Housing Strategy	To conduct the Committee's annual scrutiny of the progress towards the Strategy's objectives and outputs.	Director - Housing	Cabinet Member for Housing
20 NOVEMBER 2023			
Draft General Fund (GF) and Housing Revenue Account (HRA) – A review of the 2024/25 Assumptions	To scrutinise the draft versions of the General Fund and the Housing Revenue Account before the final figures are presented to the Committee in January.	Director – Corporate Resources	Cabinet Member for Finance, Assets, and Investments
18 DECEMBER 2023			

22 JANUARY 2024			
General Fund (GF) and Housing Revenue Account (HRA) 2024/25	To scrutinise the Budgets before recommendation and approval by the Cabinet and Full Council.	Director – Corporate Resources	Cabinet Member for Finance, Assets, and Investments
Review of the Implementation of the Culture, Heritage, and Visitor Economy Strategy	To review the progress of the Strategy’s implementation plan – requested to come to this Committee by Members in January 2023.	Director – Economic Growth and Climate Change	Cabinet Member for Economic Growth
19 FEBRUARY 2024			
18 MARCH 2024			
22 APRIL 2024			
20 MAY 2024			

Topics still to be timetabled:

- **Planning Enforcement** – Review of cases and consultations with external organisations
- **Social Housing** – Review of existing caseload and resources needed for repairs to meet new and improved standards
- **Town Regeneration** – Identifying issues regarding our town centres and how we can increase footfall / use of services in key areas through extra support
- **Accessibility to services** – Reviewing what barriers are in the way of the public contacting us via the website, telephone, and customer service points.

Agenda Item 11

MID SUFFOLK OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2023/24:

TOPIC	PURPOSE	LEAD OFFICER	CABINET MEMBER
21 AUGUST 2023			
CIFCO Performance Report and Business Plan 2022/23	To conduct the Committee's annual review of the CIFCO service before reporting to Full Council.	Director – Assets and Investments	Cabinet Member for Housing and Property
Cost of Living: Review of 6 Month Plan and Beyond	To review the progress of work to tackle the Cost of Living crisis and scrutinise the upcoming plan of action.	Corporate Manager – Customer Operations	Cabinet Member for Environment, Culture, and Wellbeing
18 SEPTEMBER 2023			
Review on current levels of untreated sewage discharges to waters in Babergh and Mid Suffolk	For Anglian Water, the Environment Agency, and Natural England to provide an update on river quality as per the motion passed by Council in November 2022.	Director - Operations	Cabinet Member for Environment, Culture, and Wellbeing
23 OCTOBER 2023			
Annual Review of the Joint Homes and Housing Strategy	To conduct the Committee's annual scrutiny of the progress towards the Strategy's objectives and outputs.	Director - Housing	Cabinet Member for Housing and Property
16 NOVEMBER 2023			
Draft General Fund (GF) and Housing Revenue Account (HRA) – A review of the 2024/25 Assumptions	To scrutinise the draft versions of the General Fund and the Housing Revenue Account before the final figures are presented to the Committee in January.	Director – Corporate Resources	Cabinet Member for Finance and Resources
18 DECEMBER 2023			

22 JANUARY 2024			
General Fund (GF) and Housing Revenue Account (HRA) 2024/25	To scrutinise the Budgets before recommendation and approval by the Cabinet and Full Council.	Director – Corporate Resources	Cabinet Member for Finance and Resources
Review of the Implementation of the Culture, Heritage, and Visitor Economy Strategy	To review the progress of the Strategy’s implementation plan – requested to come to this Committee by Members in January 2023.	Director – Economic Growth and Climate Change	Cabinet Member for Thriving Towns and Rural Communities
19 FEBRUARY 2024			
18 MARCH 2024			
22 APRIL 2024			
20 MAY 2024			

Topics still to be timetabled:

- **Planning Enforcement** – Review of cases and consultations with external organisations
- **Social Housing** – Review of existing caseload and resources needed for repairs to meet new and improved standards
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